## How To Add a Tribute to Team RAK's Luminary Tribute Book

Please note that our deadline to receive a tribute, images, and testimonials will be next Thursday, April 26th.

The minimum donations for placing a memorial in the book are:

- \$75 for a full page (including a written statement up to three paragraphs, maximum 75 words total),
- \$50 for a half page (including two paragraphs up to 50 words total),
- \$25 for a quarter page (including one paragraph up to 25 words total).
- 1. To pay for your donation, please visit Team RAK's donation page at: <a href="https://secure3.convio.net/tacs/site/Donation2?idb=665419888&df\_id=1009542&FR\_ID=36821&1009542.donation=form1&PROXY\_ID=1080554&PROXY\_TYPE=22">https://secure3.convio.net/tacs/site/Donation2?idb=665419888&df\_id=1009542&FR\_ID=36821&1009542.donation=form1&PROXY\_ID=1080554&PROXY\_TYPE=22</a>
- 2. Select a tribute amount (\$75 for a full page, \$50 for 1/2 page and \$25 for a 1/4 page tribute).
- 3. Select the "1 time only" option for *Gift Type*.
- 4. In the *In the Recognition Name (in honor, in memory, or in support of)* area, enter the name of your loved one.
- 5. In the *Send A Note* section, please be sure to write "**Luminaria Tribute**" along with the name of your loved one.
- 6. Email us your loved one's picture and written testimonial to MOORPARKRFL2012@gmail.com.

In the body of your email, send us your **contact information** (name and phone number) and **written testimonial**. Attach a **high quality picture** of your loved one in **JPEG** format.

Please pay attention to the paragraph and word count guidelines noted above. If the testimonial is too long, we reserve the option to edit the testimonial to fit the required parameters.

As soon as we receive confirmation of your donation, we will begin the process of adding your tribute to our book.

If you have any further questions please send them to MOORPARKRFL2012@gmail.com.

Thank you for being part of Moorpark's Relay For Life! <3

Team Random Acts of Kindness