

# Shop For A Cure



Hudson Relay For Life  
Lavelli Field - 75 N. Hayden Parkway  
Hudson, OH 44236  
Saturday May 30, 10 am - 10 pm  
Proceeds to the American Cancer Society

## VENDOR CONTRACT AND AGREEMENT

- ◆ Shop For A Cure is a networking opportunity for vendors to reach potential customers. This is also an opportunity for Relay For Life participants and those from the community to shop for their favorite products and/or services.
- ◆ Shop For A Cure is designed for direct sales, home-based business consultants and craft vendors to show their support to the community through fundraising for the American Cancer Society's Relay For Life. This is sponsored by the Cancer Busters team.
- ◆ All vendors must pay a non-refundable \$25 commitment fee to secure their spot in the event.
  - ◆ Checks should be made payable to the "American Cancer Society"
  - ◆ Checks/Cash/Money order along with your registration form may be turned into any registered Hudson Relay For Life participant or mailed to: Colleen Shortt, 164 E. Riddle Ave. Ravenna, OH 44266
- ◆ All vendors must agree to donate a minimum of 20% of all profits sold or \$300 (*whichever is less*) to Relay For Life. *\$25 commitment fee may be used towards your donation to Relay For Life.*
  - ◆ *Example 1: You sell \$100 worth of merchandise. 20% is \$20 – you would not be required to donate any additional money as you can use the \$25 commitment fee towards this.*
  - ◆ *Example 2 – You sell \$500 of merchandise. 20% is \$100. You've already donated \$25 as the commitment fee so you would just donate an additional \$75.*
  - ◆ *Example 3 – You sell \$3000 worth of merchandise. 20% is \$600. You are welcome to donate this percentage, but all we ask for is up to \$300.*
- ◆ There are no limits to craft (and similar) vendors that are not exclusive to their brand.
- ◆ **Only one national direct selling vendor for the same company will be allowed to participate in this event.**
  - ◆ *Examples but not limited to: Avon, Pampered Chef, Tupperware, Creative Memories, Jamberry etc.*
  - ◆ Any other national vendors that wish to participate in Shop For A Cure will be referred back to the 1<sup>st</sup> national vendor paid in full from their company for possible sharing of a booth.
  - ◆ *Space is limited so this will be on a first come, paid in full agreement basis in order to secure your spot.*
    - ◆ Payment will be returned to all vendors who were not the first received contract. Your information will be added to our wait list in case of cancellation. If you are contacted to fill a cancellation spot, payment will be due within 5 days or we will continue to offer to next on the wait list.
  - ◆ Vendors may email Colleen Shortt at [colleen.shortt@hotmail.com](mailto:colleen.shortt@hotmail.com) to verify if a spot is still available for their direct selling sales.
- ◆ Once spot has been secured, updates will be posted to our Facebook Group - Hudson Relay For Life Shop For A Cure. We ask that vendors share this page and invite others to our page and event. This will increase marketing and sales for all vendors! We also encourage you to "like" our Hudson Relay For Life Page so you can see all of our updates for our Relay For Life.
- ◆ Deadline to appear in our Relay For Life event program is May 1st. Any vendor committing after this date is not guaranteed to be promoted within our event program.
- ◆ Vendors will be provided an 8x8 space to use as needed within our activity area at Hudson Relay For Life. ***It is the responsibility of the vendor to provide any table, chairs, etc. needed for their booth. 10x10 tents are permitted.***
- ◆ Relay For Life of Hudson is a 12 hour event, 10am – 10pm. You are not required, but welcome to stay for the whole event however; we ask that you be there at a minimum from 10am – 6pm.
  - ◆ Vendor sites are on a first come, first set up basis. We have plenty of space and sites available.
  - ◆ Vendors may begin setting up at 9am and must be completely set up by 10am. (May have opportunity to set up Friday evening)
  - ◆ Vendors are responsible to clean and vacate their area by 11pm.
- ◆ Vendors are allowed to offer cash & carry items at their table. If you choose to offer cash & carry items, it is your responsibility to have cash on hand to make change for the customer. This is highly recommended as prior participants have stated they wish there were more items to actually purchase that day.
- ◆ Vendors will be responsible for delivering or scheduling a pick up time with anyone who chooses to place an order with them. These orders must be delivered in a reasonable time frame.
- ◆ If the vendor is unable to participate at the scheduled event after submitting signed contract and payment, there will be no refund issued. *The American Cancer Society will consider this a donation on your behalf.*
  - ◆ It is required that if you are no longer able to participate that you contact Colleen Shortt as soon as possible so we have an accurate vendor count.
- ◆ Relay For Life is a family oriented event and vendors are expected to express their items in family friendly oriented way. Any vendor not complying with this request will be asked to leave with no refund issued.

*For questions regarding this agreement please contact Colleen Shortt at [colleen.shortt@hotmail.com](mailto:colleen.shortt@hotmail.com)*