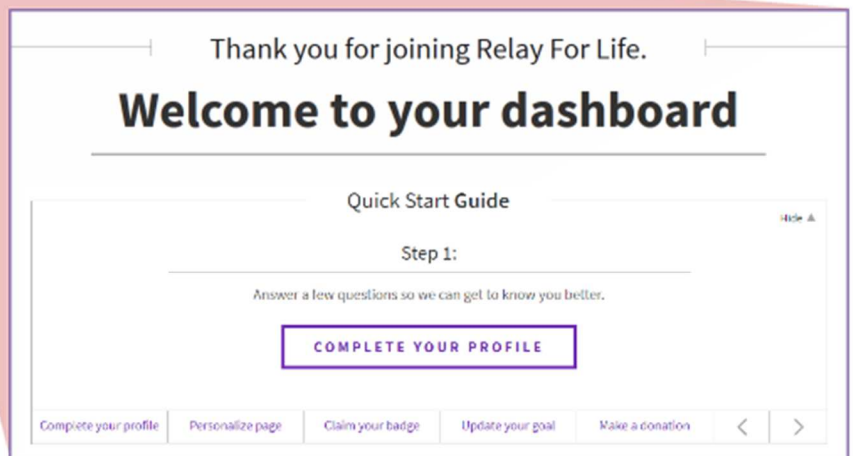
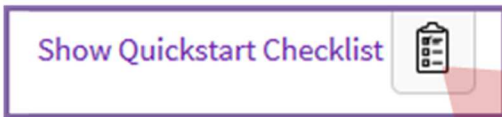
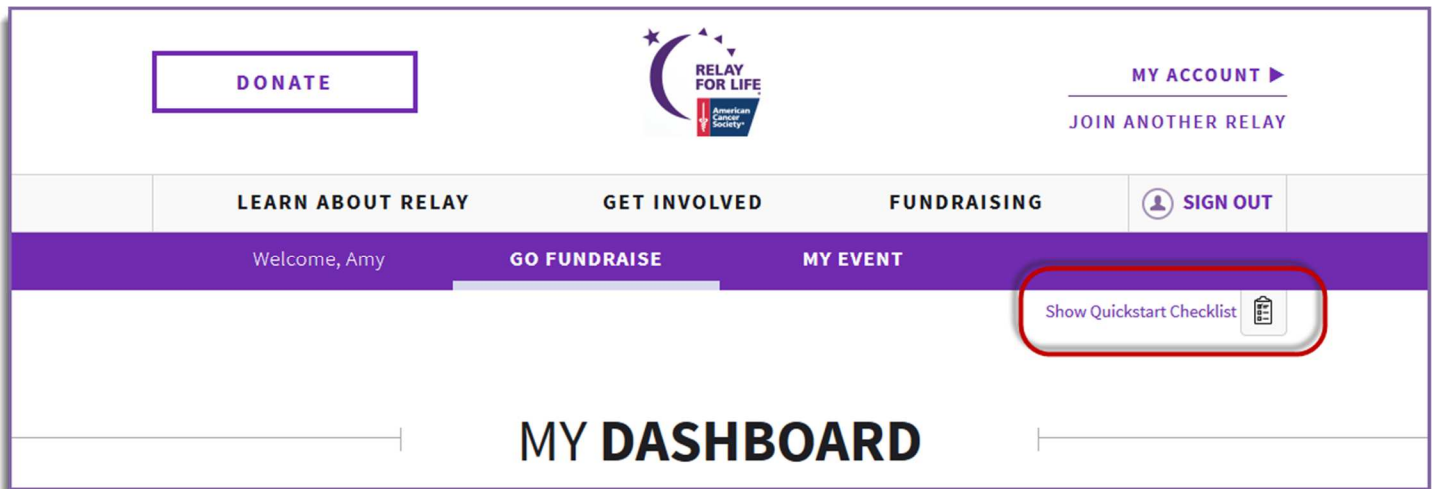


Chapter 3: Quick Start Guide

- [Access Your Quick Start Guide](#)
- [Complete Your Profile](#)
- [Personalize Your Page](#)
- [Claim Your Badge](#) (Survivors & Caregivers only)
- [Update Your Goal](#)
- [Make a Donation](#)

Access Your Quick Start Guide

1. Log into your **Relay Dashboard**.
2. If the Quick Start Guide is not displaying, click **Show Quickstart Checklist** in the upper right-hand corner.



3. Complete each of the steps in the Quick Start Guide to get your personal fundraising page ready for success.

Complete Your Profile

Complete Your Profile

Answer a few questions so we can get to know you better.

Participation Information

What is your team affiliation?

Family

Does your employer offer matching gifts?

Yes No

Are you interested in advocating for legislation to make cancer a top national priority through our partner organization ACS CAN?

Yes No

Are you interested in becoming more involved with the American Cancer Society?

Yes No

SAVE CHANGES

1. From the Quick Start Checklist, click “Complete Your Profile”
2. Tell us more about yourself! Answer only the questions you want.
3. Click **Save Changes** once finished.

Personalize Your Page

1. From the Quick Start Checklist, click “Personalize Page”
2. Add personal photos and/or a video.
3. Click **Save Changes** once finished

Quick Start Guide

Step 2:

Add photos and/or videos and update the 'Why I Relay' section.

UPLOAD PHOTO AND/OR VIDEO

Complete your profile Personalize page Update your goal Make a donation

Upload Photos and/or Video

You can personalize your fundraising page with up to 2 photos and a video.

Photos must be .jpeg or .gif files smaller than 4MB.

Photos will be resized to fit in the available space.

Photo 1

Photo 2

Caption (optional)

Caption (optional)

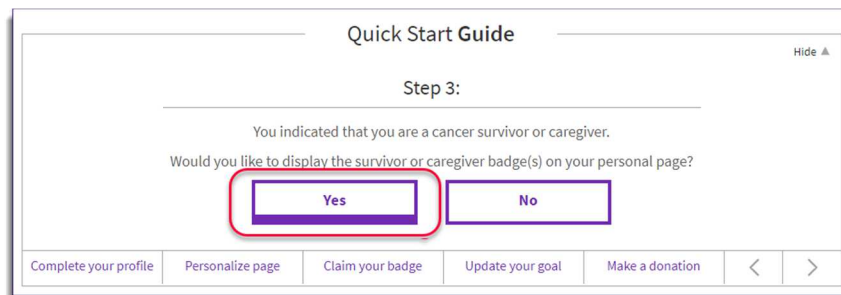
YouTube URL:

YouTube URL:

SAVE CHANGES

Claim Your Badge (Survivors & Caregivers only)

1. From the Quick Start Checklist, click “Claim your badge”



Quick Start Guide Hide ▲

Step 3:

You indicated that you are a cancer survivor or caregiver.

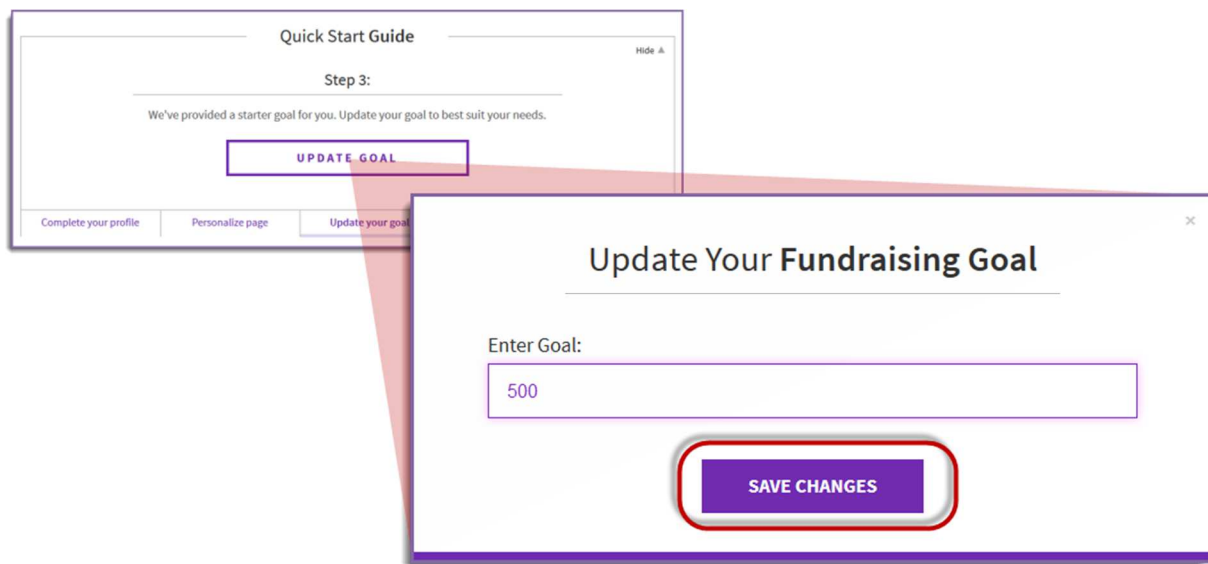
Would you like to display the survivor or caregiver badge(s) on your personal page?

Complete your profile | Personalize page | Claim your badge | Update your goal | Make a donation | < | >

2. If you wish to display your Survivor/Caregiver badge on your personal fundraising page, click **Yes**

Update Your Goal

1. From the Quick Start Checklist, click “Update Your Goal”



Quick Start Guide Hide ▲

Step 3:

We've provided a starter goal for you. Update your goal to best suit your needs.

Complete your profile | Personalize page | Update your goal

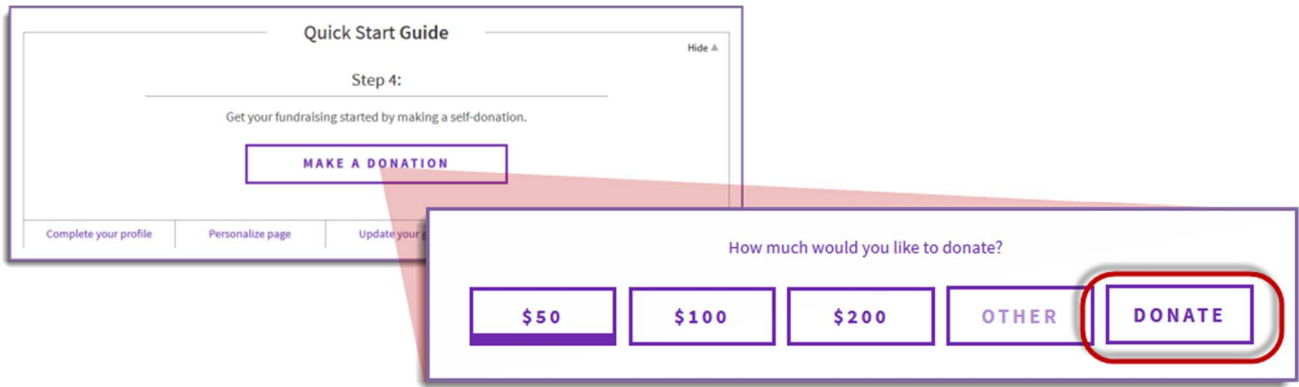
Update Your Fundraising Goal

Enter Goal:

2. Enter your new goal.
3. Click **Save Changes** once finished

Make a Donation

1. From the Quick Start Checklist, click “Make a Donation.”



2. Select amount, or enter another amount and click **Donate**.
3. You will be taken to the donation form to complete the personal donation process.