



# **Bartram Relay for Life** *2012*

## **Team Information Packet**

*Revised 4/23/2012*

# Bartram Relay for Life 2012

## Committee Contacts

Event Chair	Pamela Pearce	<a href="mailto:pamela.pearce@prunet.com">pamela.pearce@prunet.com</a>	534-8600
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Operations Chair	James Pearce	<a href="mailto:jpearce@jpearcelaw.com">jpearce@jpearcelaw.com</a>	476-0516
Survivor Chair	Carrie Bedard	<a href="mailto:cbedardfl@yahoo.com">cbedardfl@yahoo.com</a>	294-3861
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Logistics Chair	Doug Nunnery	<a href="mailto:store3927@theupsstore.com">store3927@theupsstore.com</a>	233-8731
Luminaria Chair	Susan Margenau	<a href="mailto:susanmargenau@gmail.com">susanmargenau@gmail.com</a>	260-1770

# **RELAY FOR LIFE SURVIVAL LIST**

(SUGGESTIONS ONLY)

## **MISC.**

- Decorations for Team Booth Site
- Supplies needed to hang decorations, (tape and or staple gun, thumb tacks, paint/markers, scissors)
- Canopy
- Items needed for our on-site fundraiser (signs, products)
- Enough cash on hand for change
- Team Banner Decorated with Name/Theme/Cancer Message
- Lawn/lounge Chairs, Card Table & Chairs, Cards Board Games
- First Aid Packet (Band-Aids, etc.)
- Camera
- Flashlights, lanterns or other lighting for booth/tent
- Generator if needed
- Toilet Paper, Trash Bags

## **CAMPING/SLEEPING**

- Tent, Sleeping Bags, Blankets, Pillows

## **CLOTHING & PERSONAL ITEMS**

- Warm Clothing (cool night) Change of Clothing (rain)
- Extra Socks & Shoes
- Raincoat, Umbrella, Towel & Toiletries Bacterial Hand soap/ Cleanser
- Costumes & props for special contests/laps

## **THE FOLLOWING ARE PROHIBITED:**

- Pets, tobacco, alcohol, weapons, roller blades, bicycles and skateboards.

**THIS IS A FUNDRAISING EVENT!!!!  
BRING SPENDING MONEY!!!!!!!!!!!!**

**(OVER)**

# GUIDELINES FOR FRIDAY NIGHT CAMPSITE SETUP

1. You may set up your campsite between the hours of 6-10pm.
2. All RV's must arrive between the hours of 6-8pm.
3. Driving on the track is prohibited. Unload from the access road only.
4. When you are done setting up, go home and get a good night's rest!!
5. Please be courteous of all Relayers. We will have many teams setting up which makes for a lot of commotion.
6. Gates will open again at 8:00am Saturday morning.
7. Please be sure your campsite is completely set up by 11:15 on Saturday morning. Our OPENING CEREMONY/SURIVOR CEREMONY, which will begin at 11:40am, is a very important part of our Relay For Life event that each Relayer should be a part of.

## **RULES FOR RELAY:**

1. Keep your site clean, all trash in trash receptacle! Bags closed /tied when full. Next walker will remove bags to the **trash pickup location which will be across the track next to the fence from your site.**
2. Generators must be sited across the south fence and all cords covered by whatever it takes to make them safe to walk over.
3. Each **generator will have on site a functioning 25 # or larger fire extinguisher.**
4. All **grills** must have a **fire extinguisher** on site and must be sited on a sheet of **plywood at least ½ inch thickness for spill prevention.**
5. All team captains will run a communications check with Logistics prior to Opening Ceremonies. Phone number & instructions for that will be provided at Relay.
6. Each team will bring adequate person-powered transportation equipment for moving their team's equipment onto the field, carts, wagons, etc. No vehicles will enter the fenced area around the football field unless accompanied by a member of the logistics team! If your setup is for a trailer mounted grill, or heavy equipment, prearrange with the Committee.

# TEAM CAPTAIN THOUGHTS/REQUIREMENTS

## Supplies for each team

1. Trash bags (we will provide the bulk of the bags which will fit the containers, but sometime you may need a different size.)
2. Toilet paper. (Four pack for late night emergencies when everything runs out at the bathrooms at the same time.)
3. **Fire extinguisher** if you have a generator or flammables such as grills.

## Specifications:

1. The only electricity available on the field is to the sound center area in front of the bleachers and one other area where prior arrangements have been made. Anyone who needs electricity for their site must provide their own generator. Those generators will be sited only on the south side of the field. All cords must be covered.
2. Each site will be 10 feet wide from side to side and 30 feet deep starting at the playing field line on the football field playing surface and extending toward the track.

**NO PART OF THE SETUP INCLUDING PERSONAL SLEEPING TENTS COTS, COOLERS OR ANYTHING ELSE CAN BE PLACED OUTSIDE THAT LINE ON THE PLAYING FIELD.**

3. There is no provision for water, everything must be brought in. All bathroom & cleanup facilities are located in the building by the entrance gate- west end of the facility. No traffic through the far gate unless accompanied by a member of the Logistics committee.

4. There will be loading and unloading designated areas along the entrance road clearly marked travel lanes. Please arrange so that when your vehicle is unloaded, it can be immediately moved to a parking space to allow the next team access. You must be prepared to move all your equipment to your site by wagons, carts, etc. No vehicles are allowed to drive on the track. **WE WILL BE UNLOADING MANY TEAMS IN 2 HOURS, WE REQUIRE EXQUISITE COURTESY AND TIMING FROM EACH OF US.** The same process will work in reverse after closing ceremonies. Everyone will be tired and it will take an extra effort on everyone's part to insure that everyone is taken care of safely.

5. Each team site needs to be clean and trash placed in containers. Leave no trace of trash please. Have adequate team members available to decamp

**In case of rainout, depending on the situation we will have access to the Bartram Trail High School Cafeteria for shelter from extreme winds, heavy rain and so on!**

**Please listen for those announcements as the committee chair evaluates the situations.**

**Please be prepared to correct or remove any deficiency as determined by the Logistics committee or Event Chair. Remember why we RELAY "!"**

**(OVER)**

## FREQUENTLY ASKED QUESTIONS

**We got off to a late start setting up to Saturday morning. Is it okay for us to finish setting up during the Opening/Survivor Ceremony?**

Our survivors are some of the most important members of our relaying community; indeed our survivors are the people for whom we relay.

Therefore, we kindly ask for all relayers to stop what they are doing at 12:00pm on Saturday to come help us honor our survivor as they walk the first lap with their caregiver. Once the opening ceremony and survivor lap is over, those teams who need to finish setting up their campsite can do so.

**Do we need to schedule someone to be on the track at all times?**

The idea is to have a least **one walker** from each team walking the track for **the entire 18 hour event**. Some teams create a schedule to accommodate their team members, some teams “wing it” and just make sure there’s always someone walking, some teams “tag-team” and tag-off when they are done. Some teams like to make a special “team baton” for team members to carry while walking the track so that. If the baton is sitting at the campsite, you know that no one is on the track for your team.

**Does everyone on my team need to stay at the event for the entire 18 hours?**

This is up to each individual and should be coordinated with their Team Captain. The concept behind the 18 hour is meant to parallel the successful fight against Cancer by a Survivor along with their family and friends. This is a Team event, so while teams and individuals can definitely stay the entire 18 hours, we want to encourage teams to represent themselves by sticking it out the entire 18 hours by having at least one team member on the track during the entire event. This confirms your team’s commitment in the fight against Cancer. Remember that Sunday morning’s sunrise represents the hope that lays ahead for a cancer patient. We sincerely hope that you will share that sunrise with us.

## 2012 Bartram Relay for Life Hourly Trash Pick-up - Team Assignments

<b>Saturday Afternoon/Evening</b>	<b>Teams (Campsite#)</b>
1:00PM	Happy Campers(1) Thunder Bears(2) Julington Creek Elementary(37)
2:00PM	River of Life UMC(3) Fruit Cove Flyers(4) Durbin Creek Elementary(38)
3:00PM	CHS NHS(5) Team 360(6) Creeks Lax Battle Cancer(39)
4:00PM	Team Bedard(7) CHS Tri-M(8) Timberlin Trekkers(41)
5:00PM	C4(9) CHS Beta(10) Swiss Point(42)
6:00PM	We're All in This Together(11) BTHS Legacy(12) Generation2(43)
7:00PM	BTHS NHS(13) CC Caribbean Cardinals(14) Team SRA(44)
8:00PM	Catholic Life(15) BTHS Dance(16) San Juanitas(45)
9:00PM	BTHS Senior Women(17) Team L.I.F.E.(18) Fruit Loops(46)
10:00PM	Walgreens(19) CHS Interact(20) Happy Hours of Hope(47)
11:00PM	BTHS Key Club(21) BTHS Interact(22) Friends for Life(49)
<b>Sunday Morning</b>	
12:00AM	Swiss Point Dream Team(25) Phriends Phiten Cancer(26) Cancer Crushers(51)
1:00AM	Kids Cancer Crusaders(27) The Islanders(28) Family Tree-bute(52)
2:00AM	Citi Great Catch(29) Citi1(30) Family Fighting Cancer(54)
3:00AM	Citi 2(31) Fight 4 Life(32) Ninjalicious(57)
4:00AM	Kamp Kerns(33) Liberty Pines(34) Team Austin(58-59)
5:00AM	BTHS Beta(35) Colonels Angels(36) Team FIRM(60)

